NOTIFICATION FOR RECRUITMENT
May 21, 2020

Council for Social Development – Hyderabad, an autonomous research institute supported by the Indian Council of Social Science Research, invites applications for the following positions:

1. **Assistant Professor** (One position – Reserved for SC)

   Any Discipline in Social Sciences, preferably Political Science. The interdisciplinary focus areas of research in CSD, Hyderabad are education, development studies, political representation/participation, social exclusion studies, regional studies.

   **A. Essential Qualifications:**

   (i) Ph.D. from an Indian University

   (ii) Good academic record at the Master’s Degree level in a relevant subject from an Indian University.

   (iii) National Eligibility Test (NET) conducted by the UGC or similar test accredited by the UGC like SLET/SET.

   (iv) At least two independent publications in peer-reviewed journals and/or edited books.

   **B. Desirable Qualifications:**

   (i) Specialisation in Political Science

   (ii) Three years post doctoral research experience in a recognised institute/university

   (iii) At least one research project in the subject area awarded to candidate by UGC/ICSSR or any other national research agency.

Pay Band: 15600 – 39100. Pay fixation will be in accordance with rules and subject to recommendation of Selection Committee may take into account last salary drawn, where applicable.

If the application is not sent through proper channel, No Objection Certificate should be submitted at the time of interview.

2. **Assistant Accounts & Administrative Officer** (One position – Unreserved). First class graduate with B.Com or M.Com holding valid certificates in Accounting Packages including Tally and any other package. Thorough knowledge in Income Tax, GST returns. Candidates should have also knowledge in FCRA Rules. Responsible for Statutory and CAG Auditing.

   Experience: 5 years in government organisations or reputed research organisations.

   Term of appointment: Three years, which may be extended subject to full performance appraisal.

Pay Band: 9300 – 34800 with Grade Pay of Rs. 4200/-
3. **Library Assistant** (One position – Unreserved). Master’s degree in any social science; Bachelor of Library Sciences with experience in library work and documentation in recognised university, reputed research organisation, or college. Familiarity with digital library maintenance desirable.

Term of appointment: Three years, which may be extended subject to full performance appraisal.

Pay Band: 9300 – 34800 with Grade Pay of Rs. 4200/-.  

Interested candidates may apply on plain paper and attach a detailed CV with the following information: (a) complete education record (self attested copies of certificates to be attached); (b) full details of experience and (c) names of two referees with their complete addresses and contact details, (d) passport photograph and full contact details.

**For the position of Assistant Professor** the following are also to be attached (1) complete list of publications (copies of two publications to be attached); (2) papers presented at National/International Conferences; (3) organisational experience in Conferences/Research Methodology/Capacity Building Courses if any; (4) details of completed research projects awarded in name of applicant under 1 B (iii) above if any; and (5) any other relevant information on academic performance.

Applications with all enclosures must be sent to the Email <recruitments.csdhyd@gmail.com>

Applications may also be sent by speed post/registered post or courier to the following address:

**The Regional Director**  
Council for Social Development  
5-6-151, Rajendranagar,  
Hyderabad – 500 030, Telangana.

Envelope must be superscribed with the following line:

"Application for the Post of ........."

**Deadline for Completed Applications: 25 June 2020**

Covering letter of the application must be in main email message with a scanned signed copy attached.

Applications must be sent through proper channel where applicable. CSD-Hyderabad follows UGC 2009 rules in respect of minimum qualifications and Sixth Pay Commission pay scales. Subject to candidates meeting the stipulated requirements for the post (qualifications and experience), the Selection Committee may also consider candidates for appointment to short term ad-hoc positions on consolidated salary in the institute, and reserves the right not to fill the positions. The Selection Committee reserves the right to specify tenure of appointment. Age of superannuation for regular and contract staff is 60 years. Canvassing in any form will lead to disqualification of applicant.

Kalpana Kannabiran  
Professor & Regional Director